



August 1, 2011

Re: Chase Partnership Operational Transition to Catholic Charities

Carlos E. Aparicio, LCSW-C
Community Services Manager
Community Services Division
City of Rockville Department of Recreation and Parks
30 Courthouse Square, Suite 100
Rockville MD 20850

Mr. Aparicio,

Effective July 1, 2011, Catholic Charities was awarded the Single Adult Transitional Shelter Services (SATSS) contract by the Montgomery County Department of Health and Human Services. The SATSS program covers three transitional shelters in the county; Dorothy Day Place, Bethesda House and the Chase Partnership House. Catholic Charities met with the exiting contractor (Community Ministries of Rockville – CMR) prior to July 1 in an effort to ensure smooth transition of services to clients without interruption. The details of grant funds allocated by the Rockville Department of Recreation and Parks were not disclosed and therefore we will defer to the discretion of your office as pertaining to any reallocations of funds or required documentation on our end to facilitate such reallocations.

All services and requirements set forth by the Montgomery County Department of Health and Human Services relating to the Chase Partnership House remain unchanged under Catholic Charities' operation of the program. A summary of services is provided below.

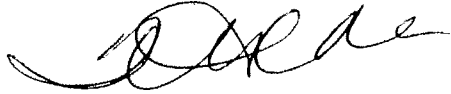
The Chase Partnership program serves up to 36 primarily substance dependent homeless men. The facility is owned by Montgomery County and operates 24 hours per day, seven days a week throughout the entire calendar year. In accordance with contract guidelines, clients are provided with the following:

1. laundry facilities with washer and dryer
2. bathing facilities
3. storage for personal belongings
4. emergency clothing

5. adequate beds and bed linens
6. personal hygiene supplies
7. pay or other client designated telephone inside the shelter facility
8. lounge space with books and magazines
9. private space for interviewing
10. locked storage cabinet for prescription medications

Please do not hesitate to contact me if you require any further information relating to the transition of Chase Partnership House to Catholic Charities. We look forward to hearing back from you and to the continued partnership with the City of Rockville in the years to come.

Best Regards,

A handwritten signature in black ink, appearing to read 'Trinette Hawkins-Coleman', with a stylized, cursive script.

Trinette Hawkins-Coleman
Division Director
Housing and Support Services Division
Catholic Charities
1001 Lawrence Street, NE
Washington, DC 20017